

Booking form

32nd Annual Conference, Monday 2nd December 2019

Name	
Job title	
College/Organisation	
Address	
PO number	
Direct phone number	
Email address	
Address for invoicing if different	
Please indicate any special requirements we should be aware of	
I agree to my details being included on the delegate list as outlined below <input type="checkbox"/>	
I agree to my photograph being used as outlined below <input type="checkbox"/>	

REDUCED RATES FOR MULTIPLE BOOKINGS

FOR OPTIONS A, B OR C, TAKE 10% OFF THE RATES SHOWN FOR SECOND AND FURTHER DELEGATES ATTENDING ON THE SAME OPTION. EG. ONE FULL PRICE DELEGATE MUST BE BOOKED BEFORE DISCOUNTS CAN BE CLAIMED FOR THE SAME OPTION. DISCOUNT NOT APPLICABLE TO OPTIONS D, E OR F.

TO CONFIRM discounts, ENQUIRE about other attendance options not shown, eg. half day attendance, OR for MORE INFORMATION, contact office@m-network.org or 01772 257833

Privacy statement

The information requested above will be used to process your booking and update our records. A delegate list (name, job title and college) will be created and circulated to attendees, who will include exhibitors and company representatives, on the day for their use only. If you do not wish your details to appear on the delegate list, please indicate this on your booking form. To view our full privacy policy, go to www.m-network.org

Photographs

Photographs will be taken at the conference, dinner and awards evening for use on our website, facebook page, other online platforms or printed publications as well as official images for awards winners' own use.

Attendance options and prices (TICK AS APPLICABLE):

Attendance option		Early bird rate (CMN members only, available to 4 th November 2019)	CMN members after 4 th November 2019	Non-members
A	Full conference booking, Monday 2 December. Includes conference, lunch & refreshments, evening reception, dinner & Awards, B&B on Monday evening. (ADD SUNDAY EVENING B&B BELOW IF REQUIRED)	£475	£515	£615
B	Conference delegate Monday PLUS dinner. Includes conference, lunch & refreshments, evening reception, dinner & Awards. (ADD SUNDAY EVENING B&B BELOW IF REQUIRED)	£395	£445	£525
C	Conference delegate Monday ONLY. Includes conference, lunch & refreshments. (ADD SUNDAY EVENING B&B BELOW IF REQUIRED)	£335	£375	£445
D	Dinner ONLY	£85	£90	£105
E	Dinner with B&B	£185	£190	£205
F	Sunday evening B&B	£100	£100	£100

Notes

A PO number, Eventbrite payment or cheque is required to confirm all bookings and hotel reservations will not be made without one of these. VAT is not applicable to the prices quoted above. POs and cheques to be made payable to The College Marketing Network.

Cancellations and refunds: cancellations confirmed in writing before 11th November 2019 may be refunded, less any administrative or booking charges that have already been incurred and committed. Cancellations received after this date

cannot be refunded although substitutions will be accepted if notified in writing prior to the event. Bookings made after 11th November 2019 are non-refundable.

Full terms and conditions of booking are available at www.m-network.org/cmn-conference

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